



BOARD OF COMMISSIONERS' AGENDA

Tuesday, October 24, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, October 17, 2017 Board of Commissioners' meeting.

Action: APPROVE the minutes from October 17, 2017.

V. ACTION ITEM(S)

A. Check run in the amount of \$ \$1,731,336.63 dated October 20, 2017.

Action: APPROVE the check run dated October 20, 2017.

B. ABC Appointments - The citizens listed in the table below have offered their time and energy to serve on the indicated board/authority.

ABC	Name	Action	Term
Drug & Alcohol Planning Council	Linda Meek	Re-Appointment	1/1/2018 – 12/31/2020
Planning Commission	Richard Francke	Re-Appointment	1/1/2018 – 12/31/2021
Industrial Development Authority	Jens Thorsen	Re-Appointment	12/10/2017 - 12/31/2022

Action: APPROVE the re-appointments to the respective ABCs.

- C. Coroner – Contract with Forensic Pathology Associates of Allentown, PA to complete autopsies when the local pathologist is unavailable. The contract total is estimated at \$1,900 for the period of January 1, 2018 through December 31, 2018 - Dept. 212.

Action: Add contract between the County and Pathology Associates of Allentown, PA to next week's Consent Agenda.

- D. Prothonotary – Contract with RBA Professional Data Systems, Inc. to provide document imaging services to digitize docket books dating from 1800-1994. Phase I of the project will be completed by January 6, 2018 at a cost of \$61,425, which is to be funded by the Records Improvement Fund. The contract total is \$242,433.00 for the completion of 366 docket books – Dept. 223.

Action: Discuss the contract with RBA Professional Data Systems, Inc.

E. Emergency Communications

- i. Lease agreement renewal with Way Family Farm Limited Partnership. This lease agreement is for the Port Matilda tower site and is for a term of twenty (20) years the period of October 21, 2017 through October 20, 2037 at a starting rate of \$4,000 per year with a yearly escalator of 2% beginning in year two – Dept. 354.
- ii. Lease agreement renewal with Pine Glen Volunteer Fire Company. This lease agreement is for the Pine Glen tower site and is for a term of twenty (20) years the period of October 21, 2017 through October 20, 2037 at a starting rate of \$2,000 per year with a yearly escalator of 2% starting in year two – Dept. 354.

Action: Add the lease agreement renewals with Way Family Farm Limited Partnership and Pine Glen Volunteer Fire Company to next week's Consent Agenda.

F. Court Administration

- i. Contract renewal with Stenograph for the writer protection plans, which includes a loner, as needed by four (4) of the Court's court reporters. This plan provides protection to the court reporters machines that are utilized during court hearings. The contract total is \$1,576 for the period for September 19, 2017 through September 18, 2018 – Dept. 271.
- ii. Contract renewal with Timothy and Korena Defuria to provide cleaning services at the Bellefonte Magisterial District Office. The contract total is \$5,720 for the period of January 1, 2018 through December 31, 2018 - Dept. 253.

Action: Add the contract renewals with Stenograph and Timothy and Korena Defuria to next week's Consent Agenda.

- G. MH/ID & EI – Contract with Twin Lakes Center to provide drug and alcohol services including non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.

Action: Add contract between the County and Twin Lakes Center to next week's Consent Agenda.

H. Planning

- i. Pennsylvania Department of Community and Economic Development (DCED) request for submission of Activities Report for Community Development Block Grants (CDBG) – Dept. 151.

Action: APPROVE the submission of the activities report to DCED.

- ii. Submission of an application to the PA Department of Environmental Protection (DEP) for the 2018 Mosquito Disease Control Grant in the amount of \$43,563 for the period January 1, 2018 through December 31, 2018 – Dept. 151.

Action: Add the submission of the Mosquito Disease Control Grant application to next week's Consent Agenda.

- iii. Memorandum of Understanding (MOU) for the final land development plan – Hawks Landing Apartments; CCPCDO File No. 107-17. This proposal constitutes a final plan submission showing the development of six (6) residential duplexes (consisting of a total of 12 individual units), a storage building as well as corresponding infrastructure to service the proposed land development activity. Located at the intersection of Glenn Street (T-950) and School Street with the development located primarily in Howard Township and also partially in Howard Borough. This MOU is for the segment of the proposal located in Howard Borough – Dept. 151.

Action: Add the MOU for Hawks Landing Apartments to next week's Consent Agenda.

VI. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

- A. Emergency Communications – Request that the Board approves the following items:
- i. A contract with Mission Critical Partners (MCP) for consulting services for Radio System Lifecycle Planning. This proposal includes scope of work for system lifecycle support as identified by the County to support the upcoming radio system software upgrade. MCP proposes to develop options for the County, validate all proposed costs and identify any risks moving forward. During the planning of the software upgrade MCP will be a vendor neutral advocate for the County to enhance their system without unnecessary vendor add-ons. The

contract total is \$20,000 for the period of October 24, 2017 through June 24, 2018 – Dept. 354

- ii. A contract with iconective to provide ELEM (Enhanced Law Enforcement Platform) services to Centre County 9-1-1. The contract total is \$1,500 annually for the period beginning March 5, 2018 through March 4, 2019 – Dept. 354.
- iii. An agreement with Centre Communications to provide multi-purpose IP (Internet Protocol) connection services to Centre County Government on private microwave equipment that is owned and maintained by Centre Communications, Inc. This agreement is for the period of October 24, 2017 through October 23, 2022 the cost will be \$8,400 for year one with a 3% yearly increase for years two through five – Dept. 354.

B. **Planning** – Request that the Board approves the following items:

- i. A Memorandum of Understanding (MOU) for the final land development plan – Hawks Landing Apartments; CCPCDO File No. 107-17. This proposal constitutes a final plan submission showing the development of six (6) residential duplexes consisting of a total of 12 individual units, a storage building as well as corresponding infrastructure to service the proposed land development activity. Located at the intersection of Glenn Street (T-950) and School Street with the development located primarily in Howard Township and partially in Howard Borough. This MOU is for the segment of the proposal located in Howard Township – Dept. 151. – Dept. 151.
- ii. A Memorandum of Understanding (MOU) for the preliminary land development plan – Powder Woodward PA LLC – Phase VIII; CCPCDO File No. 158-17. This proposal constitutes preliminary plan submission showing the development of eighteen (18) buildings (consisting of two camp activity buildings; six camper buildings and ten cabins), as well as corresponding infrastructure to service the proposed land development activity which is located at Camp Woodward approximately ¼ west of Woodward along Penns Valley Road (State Route 0045) in Haines Township – Dept. 151.

VII. **DISCUSSION ITEMS**

VIII. **RECOGNITIONS**

IX. **C-NET REQUESTS**

- A. Sponsorship for the taping of the Hometown Hero Banner Program on November 11, 2017 at 11:00 AM on the Courthouse Lawn.
- B. Sponsorship for the taping of the Ron and Mary Maxwell Community Spelling Bee on April 11, 2018 at 6:00 PM at the Foxdale Village Auditorium in State College.

Action: *APPROVE the two requests for sponsorship of C-NET taping.*

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X. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. The Centre County Economic Assessment Town Hall will be held on Wednesday, October 25 at 7:00 PM on the third floor of the Courthouse Annex. Please use the High Street Entrance.

ii. The Centre County Board of Assessment Appeals will meet today, October 24 in Room 146 of the Willowbank Building at 1:00 PM to hear 2018 formal real estate appeals.

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

Tuesday, October 24, 2017

BOC Meeting – 10:00 AM – Room 146WB

Thursday, October 26, 2017

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, October 31, 2017

BOC Meeting – 10:00 AM – Room 146WB

Thursday, November 2, 2017

BOC/Salary Board – 10:00 AM – Room 146WB AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XIII. ELECTION ANNOUNCEMENTS

Tuesday, October 31, 2017

Last day to apply for a civilian absentee ballot.

Friday, November 3, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 7, 2017

MUNICIPAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT